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"I have extensive experience dealing with clients, managing multiple projects and working in groups. I take pride in my ability to work alongside clients and peers to meet and exceed their expectations."

THANK YOU

Thanks for taking the time to consider me for this position. Please feel free to contact me with any questions you may have. I would be happy to supply any necessary references upon request. Please take a moment to review my portfolio site at www.nickurz.com.

Nickolas Kurz

EXPERIENCE

Chicago State University 2012 - 2016

As Lead Graphic Designer, I worked with our marketing team to create branded promotional materials on a daily basis. Our main goal was to generate enrollment and advance the brand both on campus and in the community. My main focus was developing the yearly enrollment campaign. I prepared ads for various print and web applications as well as outdoor signage, displays and billboards. I also worked with departments within the university to create handouts, brochures and other collateral.

NK Design Solutions 2009 - Present

This is the brand under which I do freelance and contract work. NK Design Solutions specializes in all aspects of graphic design. Over the years I have established business relationships with many printers, photographers and web developers. I use all these resources to create quality advertising and business materials for small to medium sized businesses.

12GA (12 Gauge) 2007 - 2009

12GA is a technology design and development firm that provides businesses with the knowledge and technical expertise to develop effective solutions that benefit small to medium sized companies.

As the Print and Design Office Manager, I focused on concept development and execution. Projects included web and print layout as well as large format and collateral materials. I led a team of talented individuals including a copywriter and web developer. I managed every stage of the sales and development process as lead creative and office manager.

Digital City Graphics 2005 - 2007

DGC is a leading supplier of products and services in the printing field. They excel in pre-press print design, large format print creation and delivering all different types and quantities of printed materials.

As Design and Sales Coordinator, I sold and designed print jobs for creation in our production department. I was in charge of creating and working with my client base. Designing an array of different materials including posters, banners, vinyl graphics and signage. I also designed paginated books and brochures as well as common business materials.

EDUCATION

Columbia College Chicago Graduated 2010

I received my BFA in Graphic Design.

SOFTWARE SKILLS

Mac and PC proficient Adobe Creative Suite Master Edition Microsoft Office QuarkXPress Quick Books Colorburst Rasterized Image Processor